

PFD BOARD REGULAR MEETING AGENDA

THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN
TO ZOOM TO PARTICIPATE IN THE MEETING.
PLEASE CALL-IN OR LOGIN IN 5 MINUTES PRIOR TO THE
MEETING.



To Join the Meeting Go To: <https://zoom.us>
Meeting ID: 811 3959 7344
Passcode: 222845

March 27, 2025, Noon
Location: Town Toyota Center
1300 Walla Walla Avenue
Wenatchee, WA 98801

Consent Agenda:

1. Approval of Meeting Agenda
2. Vouchers (February 2025)
3. Minutes (February 27, 2025)

Public Comment: (please state your name and address, and please limit to 3 minutes)

Agenda Items:

1. **Executive Session to Discuss Potential Litigation**
2. **Executive Session to Discuss Personnel**
3. **Bond Analysis Engagement Letter**
4. **Manager's Report**
 - a. **Events & Activities**
 - i. Wenatchee Wild
 - ii. Future Shows
 - iii. Weinstein Rink
 - iv. Efficiency Study
 - v. Sales/Marketing Report
 - vi. Accountability Audit
 - vii. Financial Reports & CNC Sales Tax Report

PFD Board Regular Meeting Minutes

March 27, 2025, Noon

Town Toyota Center
1300 Walla Walla Ave.
Wenatchee, WA 98801



Board Members Present:
Randy Agnew (President)
JC Baldwin (Vice President)
Jerrilea Crawford (Member)
James Fletcher (Secretary)
Mike Poirier (Member)
Tim Hollingsworth (Member)
Renee Swearingen (Member)

In Attendance: Mark Miller - Town Toyota Center General Manager, Aaron Harvey - Town Toyota Center Assistant General Manager, Jamie Goodman, Jessica Manzano, Melanie Murphy, Zach Hendricks, Michael Cole, Greg McEwen, Katie Atkinson, Garret Boggs - Town Toyota Center Staff. Charlie Miracle - Cordell, Neher. Julie Norton, Pete Fraley – Ogden Murphy Wallace. David Rayfield – Wenatchee Wild. Frank Kuntz

President Randy Agnew called the meeting to order at 12:02pm.

Consent Items

1. Meeting Agenda for March 27, 2025
2. Vouchers - February 2025
3. Meeting Minutes - February 27, 2025

Motion was made and seconded to approve the agenda consent items.

Motion Passed 7-0.

February 2025 Recap

Banner Bank - Facility Operating 8711

Accounts Payable	21539-21619	-\$246,291.21
Payroll	Paychex Entries	-\$134,071.42
	EFT/Wire -15	-\$626,117.19
		-\$1,006,479.82
Total		-\$1,006,479.82

Public Comment- Dorothy Ferguson (Wenatchee via Zoom) commented thank you for the effort made to make the meetings accessible via Zoom. Kris Cameron (Wenatchee) commented thank you for remotely showing the meeting. Kris also brought up a concern regarding the circus and the circus animals. Kris reminded The Board about the city's ban on wild and exotic animals in Wenatchee and expressed concern that camels might be classified as exotic under this ordinance.

1. **Executive Session to Discuss Potential Litigation** – Mike Poirier motioned to enter an Executive Session to discuss potential litigation for a duration of 10 minutes at 12:07pm. Tim Hollingsworth seconded. Motion passed 7-0. At 12:17pm, The Board requested 5 more minutes. At 12:22pm, The Board requested and additional 5 minutes. At 12:27pm, the Executive Session ended.
2. **Executive Session to Discuss Personnel** – JC Baldwin motioned to enter an Executive Session to discuss personnel. James Fletcher seconded. Motion passed 7-0.

JC Baldwin motioned to approve an employment contract with the General Manager. James Fletcher seconded the motion. Motion passed 7-0.

3. **Bond Analysis Engagement Letter**– Pete Fraley and Frank Kuntz discussed the creation of the initial bonds and the history relating to them. A suggestion was made to assemble a team including a municipal financial advisor.

Tim Hollingsworth motioned to accept the agreement with the financial advisor. James Fletcher seconded the motion. Motion passed 7-0.

JC Baldwin motioned to form a bond review committee consisting of Mike Poirier, James Fletcher and Renee Swearingen. Tim Hollingsworth seconded the motion. Motion passed 7-0.

4. **Manager's Report**


Events & Activities

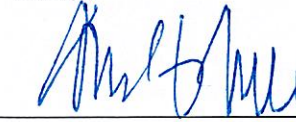
- i. Wenatchee Wild Home Games – Aaron Harvey reported that the Wenatchee wild had a great last game to end the season that was well-attended.
- ii. Future Shows– Mark Miller reported Jordan circus will be at the center April 10th and 11th. Jeff Dunham will be returning to the center April 25th. Over 2,500 tickets have already been sold for this event. Eastmont Graduation is also coming up Friday June 6th.
- iii. Weinstein Rink- Mark Miller reported ice usage is up by 40 hours from last year.
- iv. Efficiency Study- Mark Miller reported that we did not get the initial grant from the state.
- v. Sales/Marketing – Katie Atkinson reported that the Top Shelf Lounge will be changing sponsors from Jack Daniels to Tito's Vodka.
- vi. Accountability Audit – Mark Miller reported that the accountability audit has been completed with feedback from the state auditor's office.
- vii. Financial Reports & CNC Sales Tax Report– Jessica Manzano reported that revenue came in at \$319,400, short of the \$357,400 budget due primarily to lower than expected Wenatchee Wild event income. Despite this, operations remained consistent, averaging \$32,000 per game. Expenses totaled \$449,000, exceeding the \$404,000 budget due to increased wages and event costs, particularly around the BNCW Home Show.

With no further business, the meeting was adjourned at 1:25pm.

Respectfully Submitted:

Attest:


Randy Agnew, PFD Board, President


Mark Miller, Town Toyota Center, General Manager