

PFD BOARD REGULAR MEETING AGENDA

THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN
TO ZOOM TO PARTICIPATE IN THE MEETING.
PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO THE
MEETING.



To Join the Meeting Go To: <https://zoom.us>
Meeting ID: 849 4212 6836

August 28, 2025, Noon
Location: Town Toyota Center
1300 Walla Walla Avenue
Wenatchee, WA 98801

Consent Agenda:

1. Approval of Meeting Agenda
2. Vouchers (July 2025)
3. Minutes (July 24, 2025)

Public Comment: (please state your name and address, and please limit to 3 minutes)

Agenda Items:

1. **Manager's Report**
 - a. **Events & Activities**
 - i. Aaron Lewis
 - ii. AWSPFD Conference
 - iii. Locker Room Project
 - iv. Energy Efficiency
 - v. Quilt Show
 - vi. Apple Ice Classic
 - vii. Sales/Marketing Report
 - viii. Staffing
 - ix. Wenatchee Wild
 - x. Financial Reports & CNC Sales Tax Report

PFD Board Regular Meeting Minutes

August 28 2025, Noon

Town Toyota Center
1300 Walla Walla Ave.
Wenatchee, WA 98801



Board Members Present:

Randy Agnew (President)
JC Baldwin (Vice President)
James Fletcher (Secretary)
Mike Poirier (Member)
Jerrilea Crawford (Member)
Renee Sweringen (Member) via Zoom

In Attendance: Mark Miller - Town Toyota Center General Manager, Jamie Goodman, Jessica Manzano, Melanie Murphy, Katie Atkinson, Brian Bolz, Zack Hendricks, Greg McEwen, Chris Berg- Town Toyota Center Staff. David Rayfield – Wenatchee Wild.

President Randy Agnew called the meeting to order at 12:00pm.

Consent Items

1. Meeting Agenda for August 28, 2025
2. Vouchers - July 2025
3. Meeting Minutes – July 26, 2025

Motion was made and seconded to approve the agenda consent items.

Motion Passed 6-0.

July 2025 Recap

Banner Bank - Facility Operating 8711

Accounts Payable	21948-22000, 22001-22046	-\$100,645.50
Payroll	Paychex Entries (Net Wages)	-\$91,112.29
	EFT/Wire -19	-\$67,497.08

Total		<u><u>-\$259,254.87</u></u>
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Public Comment: Brie Adan – Wenatchee WA. introduced herself to the Board as the representing Vice President of Wenatchee Amateur Hockey Association (WAHA). Brie mentioned that there are five more tournaments added for the fall season and WAHA is currently bidding to host a state tournament for the 10u age group. She also commented that she appreciates the push for the locker room construction project for kids to have a proper place to change.

1. Manager's Report

Events & Activities

- i. **Aaron Lewis-** The event took place on at the arena on August 11 with the same co-promoter that was used previously with Three Dog Night. In total, the event brought in an estimated \$9,000.
- ii. **AWSPFD Conference-** The Arena will host the 20th annual Association of WA State Public Facilities Districts conference on September 24-25.
- iii. **Locker Room Project-** Mark Miller reported that we are currently waiting on the final draft of the contract with Complete Design, Inc.
- iv. **Energy Efficiency-** Mark Miller reported that the PUD has hired three interns to collect data to assess the arena's energy usage.
- v. **Quilt Show-** Mark Miller reported that the 18th year of the annual Quit Show was a success with a decent turnover and minimal complaints.
- vi. **Apple Ice Classic-** Mark Miller provided an update on the Apple Ice Figure Skating Classic that was held the previous weekend. Prior to COVID, the event had grown to the level of a regional tournament, hosted on a recurring basis, with advancement structured through local, regional, and national rounds. Following changes implemented during the covid epidemic, qualifying scores may now be earned at any sanctioned competition. As a result, the Town Toyota Center has been designated as a qualifying site. This designation is anticipated to significantly increase participation, with the potential to double entries in the coming years.
- vii. **Sales/Marketing Report –** Greg McEwen reported strong July sales with new business opportunities developing, including a prospective suite client likely to sign soon, which would reduce available suites from five to four. VIP upgrade sales and parking have been finalized.
- viii. **Staffing-** Mark Miller reported two new positions as the Wild season begins. With the recent retirement of the previous sound engineer, the arena is transitioning sound operations and training additional support. Recruitment is also underway for an assistant beverage manager.
- ix. **Wenatchee Wild –** Staff reported that the Wild exhibition game is scheduled for September 6 as a trial run ahead of the official home opener later in the month. The Wild will host 34 home games this season, 31 of which fall on weekends.
- x. **Financial Reports & CNC Sales Tax Report –** Jessica Manzano reviewed the July P&L, noting it was a strong month despite no major events. Community Rink revenues were slightly down due to closure for projects, but Food & Beverage department performed very well with costs close to target. Total revenues exceeded budget by about \$20,000, while expenses were down roughly \$35,000. Sales tax revenues also came in strong. Overall, year-to-date results show improved efficiency and progress in closing budget gaps.

Jerrilea Crawford moved to transfer \$146,300 from the capital account and \$500,000 from the .033 account into the operating account. JC Baldwin seconded. Motion passed 6-0.

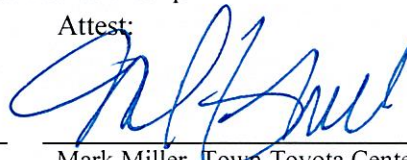
With no further business, the meeting was adjourned at 12:54pm.

Respectfully Submitted:



Randy Agnew, PFD Board, President

Attest:



Mark Miller, Town Toyota Center, General Manager