

PFD BOARD REGULAR MEETING AGENDA

THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO PARTICIPATE IN THE MEETING.
PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO THE MEETING.



To Join the Meeting Go To: <https://zoom.us>
Meeting ID: 867 3819 3028

September 26, 2025, Noon
Location: Town Toyota Center
1300 Walla Walla Avenue
Wenatchee, WA 98801

Consent Agenda:

1. Approval of Meeting Agenda
2. Vouchers (August 2025)
3. Minutes (August 28, 2025)

Public Comment: (please state your name and address, and please limit to 3 minutes)

Agenda Items:

1. **Manager's Report**
 - a. **Events & Activities**
 - i. AWSPFD Conference
 - ii. Locker Room Project
 - iii. Energy Efficiency
 - iv. Sales/Marketing Report
 - v. Mariachi Vargas
 - vi. Wenatchee Wild
 - vii. Financial Reports & CNC Sales Tax Report

PFD Board Regular Meeting Minutes

September 26 2025, Noon

Town Toyota Center
1300 Walla Walla Ave.
Wenatchee, WA 98801



Board Members Present:

Randy Agnew (President)
JC Baldwin (Vice President)
James Fletcher (Secretary)
Mike Poirier (Member)

In Attendance: Mark Miller - Town Toyota Center General Manager, Aaron Harvey - Town Toyota Center Assistant General Manager, Jessica Manzano, Melanie Murphy, Brian Bolz, Greg McEwen, Katie Atkinson - Town Toyota Center Staff. Amy Moubray- Wenatchee Amateur Hockey Association. Lily Scott - Wenatchee Figure Skating Club.

President Randy Agnew called the meeting to order at 12:02pm.

Consent Items

1. Meeting Agenda for September 26, 2025
2. Vouchers - August 2025
3. Meeting Minutes – August 28, 2025

Motion was made and seconded to approve the agenda consent items.

Motion Passed 4-0.

August 2025 Recap

Banner Bank - Facility Operating 8711

Accounts Payable	22047 - 22101	-\$90,775.51
Payroll	Paychex Entries (Net Wages)	-\$155,594.24
	ACH/EFT/Wire -19	-\$96,312.47
Total		-\$342,682.22

Public Comment: Amy Moubray – Wenatchee, WA, introduced herself as the treasurer of the Wenatchee Amateur Hockey Association (WAHA). She thanked Town Toyota Center staff for their flexibility in allowing food trucks at events when concession stands are closed. She also expressed support for the upcoming locker room addition, noting the need for appropriate dressing space for both youth and adult players.

1. Manager's Report
Events & Activities

- i. **AWSPFD Conference-** Staff provided a recap of the 20th AWSPFD Conference held at the Town Toyota Center. Wednesday evening featured a presentation by Senator Brad Hawkins on PFD authority. The following day included updates from state lobbyist Jim Hedrick and a presentation by Jim White and NET students highlighting a successful clean energy and data-collection partnership between the PUD and local schools.
- ii. **Locker Room Project-** Mark Miller provided an update on the architectural contract for the locker room addition. Fees have been agreed upon, and the contract is close to finalization with a few remaining points to be resolved.
- iii. **Energy Efficiency-** Mark Miller reported on ongoing energy efficiency initiatives. The project involves partnering with high school and college students, to conduct initial energy audits before passing the data to engineers for further analysis. A key focus is sub-metering the facility to better track power usage beyond the two main building meters. Simple culture changes, like turning off lights when not in use, are already producing significant energy savings.
- iv. **Sales/Marketing Report** – Greg McEwen reported that August was a strong month. One suite renewal was secured after additional outreach, and a new suite was sold. Rodeo sponsorships and several new proposals are in progress for next year. Most party suites are booked for the season, with three October game dates still available.
- v. **Mariachi Vargas de Tecalitlán-** The mariachi concert will take place Thursday, October 9. Along with the main act, there will also be additional mariachi performances by local high schools.
- vi. **Wenatchee Wild** – Mark Miller reported on the Wenatchee Wild home opening game. Attendance was strong, with approximately 2,400 tickets out. Staff encouraged continued support throughout the remaining 33 home games.
- vii. **Financial Reports & CNC Sales Tax Report** – Jessica Manzano reported that August was a strong month, with revenues slightly above expectations and expenses generally in line. Food and beverage performed well, community rink activity was strong, and a major event provided an additional boost to revenue. Operations have been efficient, with payroll and resources managed carefully. The balance sheet remains stable, with recent debt payments made and insurance costs trending downward. Year-to-date results reflect a slow start to the year, but projections suggest the organization is on track to finish strong although the bottom line will depend on the number and success of events held through the end of the year. The annual financial statement audit has been completed with only minor notes, and the accountability audit is in progress. Work on bond refinancing is also underway, with a presentation scheduled for an upcoming board meeting.

With no further business, the meeting was adjourned at 12:44pm.

Respectfully Submitted:

Attest:



Randy Agnew, PFD Board, President



Mark Miller, Town Toyota Center, General Manager