

PFD BOARD REGULAR MEETING AGENDA

THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN
TO ZOOM TO PARTICIPATE IN THE MEETING.
PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO THE
MEETING.



To Join the Meeting Go To: <https://zoom.us>
Meeting ID: 842 1094 1861

January 22, 2026 Noon
Location: Town Toyota Center
1300 Walla Walla Avenue
Wenatchee, WA 98801

Consent Agenda:

1. Approval of Meeting Agenda
2. Vouchers (December 2025)
3. Minutes (December 22, 2025)

Public Comment: (please state your name and address, and please limit to 3 minutes)

Agenda Items:

- 1. Election of PFD Officers**
- 2. Manager's Report**
 - a. Events & Activities**
 - i. Architect Update
 - ii. Energy Efficiency
 - iii. Sales/Marketing Report/ List of Shows
 - iv. Wenatchee Wild
 - v. Rink Hours Update
 - vi. Apple Ice Classic
 - vii. Financial Reports & CNC Sales Tax Report
- 3. Funds Transfer**
- 4. Scheduling 2026 Regular Meeting Dates**

PFD Board Regular Meeting Minutes



January 22, 2026 Noon

Town Toyota Center
1300 Walla Walla Ave.
Wenatchee, WA 98801

Board Members Present:

Randy Agnew (President)
JC Baldwin (Vice President)
James Fletcher (Secretary)
Mike Poirier (Member)
Tim Holligsworth (Member)

In Attendance: Mark Miller – Town Toyota Center General Manager, Aaron Harvey - Town Toyota Center Assistant General Manager, Jessica Manzano, Michael Cole, Melanie Murphy, Greg McEwen, Brian Bolz, Zach Hendricks, Garret Boggs, Allie Jordan, Ashley Tike - Town Toyota Center Staff. Ryan Kelso, Mike Green – Complete Design Inc. Guests: Judi Kuntz.

President Randy Agnew called the meeting to order at 12:03pm.

Consent Items

1. Meeting Agenda for January 22, 2026
2. Vouchers - December 2025
3. Meeting Minutes – December 18, 2025

Motion was made and seconded to approve the agenda consent items.

Motion Passed 5-0.

December 2025 Recap

Banner Bank - Facility Operating 8711			
Accounts Payable	22301 - 22390		-\$ 221,476.07
Payroll	Paychex Entries (Net Wages)		-\$ 134,541.06
	ACH/EFT/Wire -28		-\$ 202,192.22
Total			<u>-\$ 558,209.35</u>

Public Comment: Judi Kuntz – Wenatchee WA. Judi Kuntz addressed the Board and thanked them for adding her to the agenda. She stated that as a frequent ice skater, parent, and participant in ice programs, she supports the construction project but expressed concern regarding communication about how construction may impact ice scheduling. She noted that programs such as Learn to Skate, figure skating lessons, WAHA, and the Apple Ice Classic rely on predictable ice time, and that last-minute changes can create challenges for families and program growth. She encouraged proactive communication and consideration of scheduling impacts as construction progresses.

1. **Election of PFD Officers-** The Board discussed the annual election of officers. It was noted that officer elections occur each year.

Tim Hollingsworth moved to continue the current Board leadership for the ensuing year. James Fletcher seconded the motion. Motion passed, 5-0.

President- Randy Agnew
Vice President- JC Baldwin
Secretary- James Fletcher

2. **Manager's Report**

- Events & Activities**

- i. **Architect Update** - Ryan Kelso from Complete Design Inc. reported that, during the past week, the electrical and chemical engineers were on site reviewing existing services and coordinating how systems will be connected and integrated. The team is continuing to work through remaining items and is moving toward permitting soon.

A motion was made by the Board to instruct the General Manager to identify and engage a project manager to be represented by the Center to help oversee and guide the locker room construction project. Motion passed, 5-0.

- ii. **Energy Efficiency** - Mark Miller reported that compliance with the Clean Energy Building Act remains an ongoing concern. He further reported that staff will continue to actively seek solutions that allow the facility to operate as normal while meeting state energy standards and avoiding potential fines.
 - iii. **Sales/Marketing Report** - Greg McEwen reported that \$16,500 in sponsorship revenue was generated during the year through sales and marketing efforts. He further reported that total facility revenue for the year exceeded expectations, reflecting sustained activity across events, sponsorships, and other revenue-generating operations.
 - iv. **New Shows** -
 - WWE — February 12, 2026
 - Filter/Finger 11/Local H — March 5, 2026
 - KPQ Home Show — March 13-15, 2026
 - Jordan World Circus — April 8-9, 2026
 - Wizard of Oz on Ice — April 18, 2026
 - Hells on Hooves Rodeo — May 8-9, 2026
 - Stars on Ice — May 22, 2026
 - v. **Wenatchee Wild** – Aaron Harvey reported that through 23 games played this season so far, approximately 56,000 tickets have been printed.
 - vi. **Rink Hours Update** – Aaron Harvey reported continued strong activity across events and programming, noting that year-to-date rink usage and total skate hours are currently trending above the same period last year. He also recognized Alexis Blessing and the rink staff for their efforts in delivering a successful month of December, including the addition of extra public skate sessions to the schedule.
 - vii. **Apple Ice Classic** – Mark Miller reported that the August Apple Ice Classic has been elevated to PNICE qualifier status. He noted this is expected to increase participation and represents a significant accomplishment for the facility, returning the event to a higher competitive level not seen since prior to 2020.
 - viii. **Financial Reports & CNC Sales Tax Report** - Jessica Manzano presented the December Profit & Loss report, noting strong community rink revenues and expenses remaining in line with projections. Although a loss had been projected, the facility realized a net profit of approximately \$39,000. She stated that year-end adjustments may result in minor changes but that the organization remains in a stronger position than anticipated. Sales tax receipts were reported as healthy.

3. **Funds Transfer**– The Board discussed proposed funds transfers. Staff requested approval of two transfers: \$500,000 from the .033 account and \$500,000 from the LGIP Primary account to the Operating Account (8711).

Jim Fletcher motioned to approve transfers of \$500,000 from the .033 account and \$500,000 from the LGIP primary account to the operating account (8711). JC Baldwin seconded the motion. Motion passed 5-0.

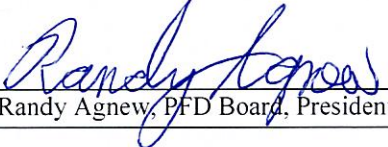
Staff also requested approval of updated bonding contracts with Foster Garvey and Hilltop Securities.

Randy Agnew motioned to approve the updated Foster Garvey and Hilltop securities contracts. Jim Fletcher seconded the motion. Motion passed 5-0.

4. **Scheduling 2026 Regular Meeting Dates**- A resolution was presented to the Board establishing the District's 2026 regular meeting schedule. The resolution formally sets regular meetings on the fourth Thursday of each month at 12:00 p.m., with meetings in November and December to be held on the third Thursday of those months.

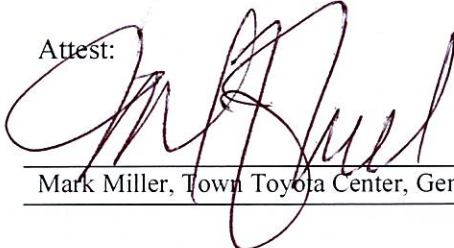
Jim Fletcher moved to approve Resolution No. 2026-01 establishing the 2026 regular meeting schedule. Tim Hollingsworth seconded the motion. Motion Passed 4-0.

Respectfully Submitted:



Randy Agnew, PFD Board, President

Attest:



Mark Miller, Town Toyota Center, General Manager