

PFD Board Regular Meeting Minutes

February 26, 2026 Noon

Town Toyota Center
1300 Walla Walla Ave.
Wenatchee, WA 98801



Board Members Present:

Randy Agnew (President)
JC Baldwin (Vice President)
James Fletcher (Secretary)
Jerrilea Crawford (Member)
Mike Poirier (Member)
Renee Swearingen (Member)

In Attendance: Mark Miller – Town Toyota Center General Manager, Aaron Harvey - Town Toyota Center Assistant General Manager, Jessica Manzano, Brian Bolz, Michael Cole, Heather Massey - Town Toyota Center Staff. Chris Hanson – Complete Design Inc.

President Randy Agnew called the meeting to order at 12:03pm.

Consent Items

1. Meeting Agenda for February 26, 2026
2. Vouchers - January 2026
3. Meeting Minutes – January 22, 2026

Motion was made and seconded to approve the agenda consent items.

Motion Passed 5-0.

January 2026 Recap

Banner Bank - Facility Operating 8711		
Accounts Payable	22265 - 22300	-\$ 213,273.41
Payroll	Paychex Entries (Net Wages)	-\$ 218,056.63
	ACH/EFT/Wire -29	-\$ 258,474.55
Total		<u><u>-\$ 689,804.59</u></u>

Public Comment:

No public comments at this meeting.

1. Manager's Report

Events & Activities

- i. **Arena Sustainability Update** – Mark Miller discussed three key accomplishments in the previous four months to keep the arena sustainable for future years.
 1. **Paying off the bonds early** - The board pursued paying off the arena's bonds early which pushed the arena to more closely examine spending and become more fiscally responsible.
 2. **Energy efficiency** – When the Clean Buildings Performance Standard was originally passed, the goal was an energy savings of 47%. By shutting off all non-essential energy on Thanksgiving Day, and Christmas Day, the arena was only able to achieve a 20% savings. Thanks to the efforts of Representative Mike Steele, the legislature changed the mandate to 15% for arenas.
 3. **Locker room project** – Following the success of the Olympics, the expansion of locker rooms sets the arena up for the increase in women's hockey and allows the arena to better host events that require additional locker rooms.
- ii. **Architect Update** - Chris Hanson of Complete Design, Inc. provided the project management timelines for the Locker Room Addition Project. Permits have been submitted to the City of Wenatchee. The engineering department has responded with no comments. Building design will be reviewed next week by Building department the week of March 2, 2026. Posting for the construction companies will happen on March 12, 2026. A mandatory walk through of the construction site is scheduled for April 2, 2026. Sealed bids will be submitted by April 10, 2026, with Complete Design to vet all bids. A special meeting on April 17, 2026, at noon, is scheduled for the board to review, choose and approve the successful bid.
- iii. **Energy Efficiency** – Mark Miller stated that he is confident that the meters previously installed by the PUD along with the legislative change will enable the arena to hit the goal of 15% energy conservation by the deadline of the summer of 2027.
- iv. **Sales/Marketing Report** – Aaron Harvey presented the marketing report this month. The Wenatchee Symphony was newly contracted while Peoples Bank, Rookard Custom Pools and Harvest Valley Pest Control were renewed
- v. **Upcoming Shows** -
 - Special Olympics opening ceremony – February 27, 2026
 - KPQ Home Show — March 13-15, 2026
 - Jordan World Circus — April 8-9, 2026
 - Wizard of Oz on Ice — April 18, 2026
 - Hell on Hooves Rodeo — May 8-9, 2026
 - Stars on Ice — May 22, 2026
 - Jake Owen — July 23, 2026
- vi. **Wenatchee Wild** - Staff reported that the Wenatchee Wild season is winding down and announced the tickets currently sold for the four remaining home games.
- vii. **Rink Hours Update** – Aaron Harvey noted continued strong activity across events and programming, with year-to-date rink usage and skate hours currently trending above last year.
- viii. **Financial Reports & CNC Sales Tax Report** - Jessica Manzano reported that because January was a three-paycheck month, the budget numbers were skewed. Switching to a semi-monthly payroll from bi-weekly was discussed. Overall financial performance remains strong and trending favorably. Community rink and their concessions exceeded the budget. With the change of the year, figure skating revenues have their own line in the P&L and are close to budget. All


other departments are doing very well and above or close to budget. Mark and Jessica met with a representative from Moody Analytics and secured a bond rating of A2, up from an A3. Jerrilea Crawford thanked Jessica and the staff for the hard work of managing the budget

An additional comment from J.C. Baldwin acknowledged that Jerrilea Crawford was being honored by the Wenatchee World for her community work.

With no further business, the meeting was adjourned at 12:56pm.

Respectfully Submitted:

Attest:



Randy Agnew, PFD Board, President



Mark Miller, Town Toyota Center, General Manager