

PFD Board Special Meeting Minutes

April 17, 2026, 12:00 pm

Town Toyota Center
1300 Walla Walla Ave.
Wenatchee, WA 98801



Board Members Present:

Randy Agnew (President)
JC Baldwin (Vice President-Zoom)
James Fletcher (Secretary-Zoom)
Jerrilea Crawford (Member)
Mike Poirier (Member)

In Attendance: Mark Miller - Town Toyota Center General Manager, Aaron Harvey- Town Toyota Center Assistant General Manager, Jessica Manzano, Katie Polson, Michael Cole, Heather Massey, Zach Herdricks, Brian Bolz, Garret Boggs - Town Toyota Center Staff. Ryan Kelso, Chris Hansen - Complete Design Staff. Kent Madsen – Turner & Townsend Heery Representative.

President Randy Agnew called the meeting to order at 12:00 pm.

Consent Items

1. Meeting Agenda for April 17, 2026

Motion was made and seconded to approve the agenda consent items.

Motion passed 5-0.

1. **Selection of General Contractor for the Locker Room Expansion Project** – At noon on Friday, April 10, 2026, Ryan Kelso and Chris Hanson from Complete Design publicly opened the two sealed construction bids that had been received. One of the bids was deemed incomplete due to a failure to meet bid requirements. Cascade Construction submitted the sole complete and responsive bid and estimated the total cost of the contract to be \$3,081,870. At the completion of the presentation, Complete Design explained that the Board had three options: accept and award the bid, reject all bids and reopen the bidding process, or table the decision and take no action. Further, if the Board were to accept and award a bid, there would be a five-day protest window following selection, after which Complete Design would issue a Notice of Intent to Engage and construction could commence.

Jerrilea Crawford made the motion, with JC Baldwin seconding, for Complete Design to issue a Notice of Intent to Engage to Cascade Construction. Motion passed 5-0

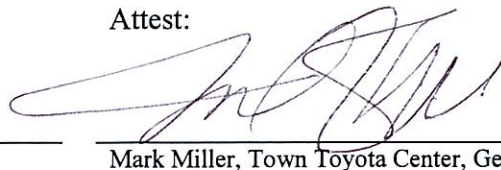
2. **Project Manager Discussion**-Mark Miller informed the Board that a project manager from the firm Turner & Townsend Heery had been engaged for the project and will charge the Town Toyota Center on an hourly basis. Kent Madsen, the primary representative from Turner & Townsend Heery coordinating the project, introduced himself over Zoom. Chris Hansen and Ryan Kelso noted that the plans have come back from the City of Wenatchee with no further comments. Permitting is also moving forward.

With no further business, the meeting was adjourned at 12:14 pm.

Respectfully Submitted:

Attest:


Randy Agnew, PFD Board, President


Mark Miller, Town Toyota Center, General Manager