

# PFD Board Regular Meeting Minutes



March 26, 2026 12:00 pm

Town Toyota Center  
1300 Walla Walla Ave.  
Wenatchee, WA 98801

Board Members Present:

Randy Agnew (President)  
JC Baldwin (Vice President)  
James Fletcher (Secretary)  
Jerrilea Crawford (Member)  
Mike Poirier (Member)  
Tim Hollingsworth (Member)

**In Attendance:** Mark Miller – Town Toyota Center General Manager, Aaron Harvey - Town Toyota Center Assistant General Manager, Jessica Manzano, Greg McEwen, Katie Polson, Michael Cole, Zach Hendricks, Brian Bolz - Town Toyota Center Staff.

President Randy Agnew called the meeting to order at 12:00 pm.

## Consent Items

1. Meeting Agenda for March 26, 2026
2. Vouchers - February 2026
3. Meeting Minutes – February 26, 2026

**Motion was made and seconded to approve the agenda consent items.**

**Motion Passed 6-0.**

## February 2026 Recap

### Banner Bank - Facility Operating 8711

Accounts Payable	22265 - 22300	-\$ 245,347.09
Payroll	Paychex Entries (Net Wages)	-\$141,986.25
	ACH/EFT/Wire -29	-\$ 722,559.91
Total		<u><u>-\$ 1,109,893.25</u></u>

## Public Comment:

No public comments at this meeting.

### 1. Manager's Report

#### Events & Activities

- i. **Architect Update** – The Request for Qualifications (RFQ) for the construction of the locker room expansion is public, with four companies that have expressed interest. A mandatory walk through of the construction site is scheduled for April 2, 2026. Sealed bids will be submitted by April 10, 2026, with Complete Design to vet all bids. A special meeting on April 17, 2026, at noon, is scheduled for the board to review, choose and approve the successful bid. The RFQ for the construction project manager closes on March 27. Permitting is back from the city

of Wenatchee with some issues to be addressed by Complete Design. Mike Poirier mentioned that if the response to the questions were complete and thorough the currently time line for approval is about three weeks. The current timeline for construction to start on May 11 with the Weinstein Community Rink closing on June 22 for approximately eight weeks.

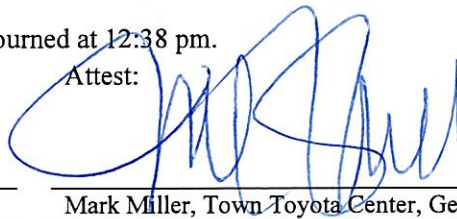
- ii. **Sales/Marketing Report** – Greg McEwen presented the marketing report this month. The Hell on Hooves Rodeo is up \$5,000 in sponsorships. Suites & Loge will be full both nights. Stars on Ice has sold 2,600 tickets so far. Tito's Vodka renewed their sponsorship of the Top Shelf Lounge.
- iii. **Upcoming Shows** -
  - Jordan World Circus — April 8-9, 2026
  - Wizard of Oz on Ice — April 18, 2026
  - Hell on Hooves Rodeo — May 8-9, 2026
  - Stars on Ice — May 22, 2026
  - Jake Owen — July 23, 2026
- iv. **Wenatchee Wild** - Staff reported the number of tickets sold for the Wenatchee Wild's completed season is comparable to the number sold for the 2024-2025 season. Ticket prices went up in the 2025-2026 season. Also, in January, the price for game day tickets sold the day of also increased. The average game attendance for the 2025-2026 season was 1,650.
- v. **New Zamboni** – The new Zamboni that was ordered in November of 2024 arrived on Tuesday March 24.
- vi. **Rink Hours Update** – Aaron Harvey noted continued strong activity across events and programming at the Weinstein Community Rink, with year-to-date rink usage and skate hours currently trending above the prior year's usage.
- vii. **Financial Reports & CNC Sales Tax Report** - Jessica Manzano reported on the Profit & Loss statement and noted that everything was at or near the budget with the exception of Events, as a large budgeted event didn't happen. Wenatchee Wild revenue was in line with the budget and food/concession sales were higher than budgeted. Expenses were down in Building and Operations, in line with the budget for the Weinstein Community Rink, and up slightly for the Wenatchee Wild. Utilities are down about \$1,000 overall, while the sewer expense is up. Mike Poirier stated that the city of Wenatchee increases utility bill by 6% at the beginning of every year. Capital assets increased on the balance sheet due to architectural expenses and purchases of cameras and new equipment for the Food and Beverage department. Upcoming large payments include the balance of the new Zamboni and ongoing expenses for the locker room expansion project. Event sponsorship was \$56,000 in all of 2025 and year to date event sponsorships are off to a strong start at \$42,000. Jerrilea Crawford noted that it was nice to see revenues and expenses as compared to the actual budget getting closer to expectation and commended Jessica Manzano for her hard work.

With no further business, the meeting was adjourned at 12:38 pm.

Respectfully Submitted:

Attest:

  
Randy Agnew, PFD Board, President

  
Mark Miller, Town Toyota Center, General Manager