

PFD BOARD REGULAR MEETING AGENDA

THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN
TO ZOOM TO PARTICIPATE IN THE MEETING.
PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO THE
MEETING.



To Join the Meeting Go To: <https://zoom.us>
Meeting ID: 841 6816 2440

June 25, 2026, Noon

**Location: Town Toyota Center
1300 Walla Walla Avenue
Wenatchee, WA 98801**

Consent Agenda:

1. Approval of Meeting Agenda
2. Vouchers (May 2026)
3. Minutes (May 28, 2026)

Public Comment: (please state your name and address, and please limit to 3 minutes)

Agenda Items:

1. **Manager's Report**
 - a. **Events & Activities**
 - i. Jake Owen
 - ii. Click it RV
 - iii. Locker Room Update
 - iv. .0333 Tax
 - v. Sales/Marketing Report
 - vi. Energy Efficiency
 - vii. Financial Reports & CNC Sales Tax Report

PFD Board Regular Meeting Minutes

June 25, 2026, Noon

Town Toyota Center
1300 Walla Walla Ave.
Wenatchee, WA 98801



Board Members Present:

Randy Agnew (President)
JC Baldwin (Vice President)
James Fletcher (Secretary)
Mike Poirier (Member)

In Attendance: Mark Miller - Town Toyota Center General Manager, Aaron Harvey - Town Toyota Center Assistant General Manager, Michael Cole, Heather Massey, Jessica Manzano, Katie Polson, Brian Boltz, Alexis Blessing (Zoom) - Town Toyota Center Staff, David Rayfield - Wenatchee Wild. Michael Miller (Zoom), Jason Grover - Wenatchee Valley Chamber of Commerce, Allie Jordan – Elevated Marketing.

President Randy Agnew called the meeting to order at 12:00pm.

Consent Items

1. Approval of Meeting Agenda
2. Vouchers - May 2026
3. Meeting Minutes – May 28, 2026

**Motion was made and seconded to approve the agenda consent items.
Motion Passed 4-0.**

May 2026 Recap

Banner Bank - Facility Operating 8711

Accounts Payable	22701 - 22828	-\$346,295.81
Payroll	Paychex Entries (Net Wages)	-\$112,567.69
	ACH/EFT/Wire - 25	-\$71,625.80
Total		<u>-\$530,489.30</u>

Public Comment:

No public comments.

1. Manager's Report

Events & Activities

- i. **Jake Owen** - Mark Miller shared that Jake Owen will be coming to the Town Toyota Center July 23rd starting at 7:30pm. We are short 1,000 tickets sold so far. Jake Owen has Ten No. 1 singles.
- ii. **Click it RV** – Mark Miller pointed out that the Clickit RV show was scheduled to run Thursday June 25th through Sunday June 28th in the Town Toyota Center parking lot.
- iii. **Locker Room Update** – Mark Miller shared that construction is still underway and remains on schedule. The project is expected to be completed in time for the planned opening date of November 19, 2026. There have been two change orders to date: (1) the addition of gravel and (2) the relocation of electrical outlets.
- iv. **.0333 Tax** – The board discussed whether to move forward with a feasibility study for future facility improvements, specifically the locker room project, and how it relates to future financing and existing bonds. Mark Miller brought up the .033% tax and how he would like to extend it to 2051. Paying off the current bonds could affect the district's ability to finance future projects, so preserving future borrowing options is important. Board members clarified that approving a feasibility study does not commit the district to borrowing money or completing a construction project. It is simply the first step in determining whether a project is feasible. Questions were raised about the impact on district members and the current assessment (.033%). It was explained that members already pay this assessment, and approving the feasibility study only preserves the district's ability to use that funding mechanism in the future. Once the current bonds are paid off, certain assessments would expire, but membership itself would remain.

A motion was made by James Fletcher to approve a feasibility study for future Town Toyota Center facility plans to preserve the district's 0.033% funding authority for future financing opportunities. Mike Poirier Seconded. Motion passed 4-0.

- v. **Sales/Marketing Report** – Katie Polson provided an update on current contracts for loge seating, suites, and signage. There is currently a waitlist for loge seats, and all available seats are expected to be filled by mid-July. Two suites were not renewed for the upcoming season, and Katie is actively working to secure new tenants for those spaces. She also reported that all backlit advertising spaces have been sold. Katie has been working closely with the Wenatchee Wild on promotional opportunities. During the January 16, 2027 hockey game the team will host a promotional night for the Hell on Hooves Rodeo, which is scheduled for May 7 & 8, 2027. The Town Toyota Center recently hosted the Eastmont, Westside, and WVC graduation ceremonies. The Eastmont graduation drew more than 5,000 attendees, with all suites and loge seating fully occupied. Suite rentals for the upcoming season will open on August 1, and the Wenatchee Wild schedule is expected to be released during the first week of July.
- vi. **Energy Efficiency**- Mark Miller stated we get monthly energy reports and since last year the Town Toyota Center's energy expense has gone down 21%.

- vii. **Financial Reports & CNC Sales Tax Report** – Randy Agnew asked for an update on the Harmony Artists account. Jessica Manzano reported that the outstanding balance has been reduced to approximately \$83,000. Jessica Manzano also shared that May's Profit and Loss statement showed strong results. Due to the success of the Hell on Hooves Rodeo and Stars on Ice events, the Town Toyota Center lost approximately \$100,000 less than the budgeted amount for the month. She noted that the Community Rink is performing on target, and the Food & Beverage department is also showing a profit, driven in part by CMI catering operations. She also stated that payroll frequency was switched to semi-monthly from bi-weekly, and that the change has gone smoothly so far. The 2025 books are closed with the audit underway. The audit should be done within the next couple of weeks. There has been a 30% improvement in net profit primarily due to cuts in expenses for the Food and Beverage and Operations department and labor. Jessica Manzano requested to transfer \$557,568 from LGIP Primary account to pay for the May construction invoice.

A motion was made by JC Baldwin to approve the transfer, seconded by James Fletcher. Motion passed 4-0.

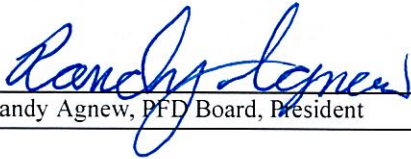
Jessica Manzano also asked for an additional \$500,000 to be transferred for operating expenses.

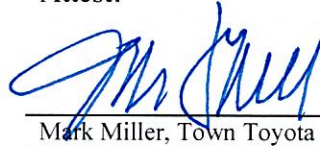
A motion was made by James Fletcher to approve the transfer, seconded by JC Baldwin. Motion passed 4-0.

With no further business, the meeting was adjourned at 12:35pm.

Respectfully Submitted:

Attest:



Randy Agnew, PFD Board, President

Mark Miller, Town Toyota Center, General Manager