PFD BOARD
REGULAR MEETING AGENDA

THE PUBLIC CAN ATTEND IN PERSON, CALL-IN OR LOG-IN TO ZOOM TO PARTICIPATE IN THE MEETING.
PLEASE CALL-IN OR LOGIN 5 MINUTES PRIOR TO THE MEETING.

To Join the Meeting Go To: https://zoom.us
Meeting ID: 840 7063 5463

September 24, 2026, Noon
Location: Town Toyota Center
1300 Walla Walla Avenue
Wenatchee, WA 98801

Consent Agenda:

1. Approval of Meeting Agenda
2. Vouchers (August 2026)
3. Minutes (August 27, 2026)

Public Comment: (please state your name and address, and please limit to 3 minutes)

Agenda Items:

1. **Manager's Report**
   - a. **Events & Activities**
     - i. Locker Room Update
     - ii. Bond Discussion
     - iii. Sales/Marketing Report
     - iv. Energy Efficiency
     - v. Term Limits & Eligibility
     - vi. Financial Reports & CNC Sales Tax Report

PFD Board
Regular Meeting Minutes

September 24, 2026, Noon

Town Toyota Center
1300 Walla Walla Ave.
Wenatchee, WA 98801

Board Members Present:

Randy Agnew (President)
JC Baldwin (Vice President)
James Fletcher (Secretary)
Jerrilea Crawford (Member)
Mike Poirier (Member)
Renee Swearingen (Member-Zoom)

In Attendance: Mark Miller - Town Toyota Center General Manager, Aaron Harvey - Town Toyota Center Assistant General Manager, Michael Cole, Heather Massey, Jessica Manzaro, Greg McEwen, Brian Bolz, Zach Hendricks, Alexis Blessing (Zoom) - Town Toyota Center Staff, David Rayfield - Wenatchee Wild, Jason Grover - Wenatchee Valley Chamber of Commerce, Brie Adan - WAHA President, Bryan McLaughlin - WAHA Vice President, Nicole Patty - WAHA Equipment Assistant.

President Randy Agnew called the meeting to order at 12:00pm.

Consent Items

1. Approval of Meeting Agenda
2. Vouchers – August 2026
3. Meeting Minutes – August 27, 2026

Motion was made and seconded to approve the agenda consent items.
Motion Passed 5-0.

August 2026 Recap

Banner Bank - Facility Operating 8711

Accounts Payable	22989 – 23000, 24479 - 24500	-$280,879.09
Payroll	Paychex Entries (Net Wages)	-$121,165.43
	ACH/EFT/Wire -25	-$2,648,496.70
Total		-$3,050,541.22

Public Comment: Bryan McLaughlin, WAHA Vice President, followed up on concerns regarding tournament scheduling. He stated that the association recently had an opportunity to host a 10U and 12U tournament that would have had a significant economic impact on the Valley. Bryan stated that the tournament dates had been placed on hold in June and expressed frustration that the opportunity was later lost. The application was nearly completed when they were informed that the dates were being used for another event.

1. Manager's Report

Events & Activities

i. **Locker Room Update** - Mark Miller provided an update on the locker room project. The Town Toyota Center staff and the project manager were given an 8% change order allowance, or up to $200,000. Recent temporary change orders would exceed the allowance and require additional funding from the Board. The primary issue involves construction code requirements for the bleacher railings. A meeting with the project manager, contractor, and architect was held to review the issue and potential alternatives. A revised railing design may eliminate the additional cost and avoid a potential 22-day project delay, which could move completion from mid November to late December.

ii. **Bond Discussion** – Mark Miller presented that he and Jessica Manzaro met with Pete Fraley and Mark Greenough regarding the feasibility study, which is ready to be submitted to the Department of Commerce. Once submitted, the Department of Commerce will assign a private firm to review the study, and the PFD will negotiate with the firm regarding the next steps and associated costs. Staff reported that the PFD's annual assessment was completed and continues to show the financial plan on track. The Board discussed the importance of reviewing financial assumptions annually, particularly those related to interest and sales tax. The Board discussed consultants review the financial variables as part of the annual process and agreed that Board acknowledgment of the review would be appropriate. Any future decision regarding additional borrowing or capital commitments would remain a Board decision.

iii. **Sales/Marketing Report** – Greg McEwen shared an update on current sales and upcoming events, stating that August was a strong month, with all backlits and VOMs completely sold out. Rodeo sponsorships have been slow, but Greg and Katie Polson are continuing to work on them. Greg stated that he and Katie had a Zoom meeting with the marketing representative from Alaska Airlines and they are currently putting together a VIP sponsorship package proposal for him. Upcoming events include Terry Fator, Dwight Yoakam, Dylan Scott, Harlem Globetrotters, and the NCW Basketball Classic.

iv. **Energy Efficiency**- Mark Miller reported that the facility is still approximately three points away from meeting the required threshold. The requirement is based on assigned energy use targets and a 12-month average, and staff anticipate being below the required level by November. Mark also discussed additional requirements from the State, including a request to hire an energy consulting firm to complete the required reporting. The estimated cost was approximately $50,000–$70,000. Instead, the PUD helped complete the reporting independently, avoiding this additional expense. Once the 12 months have ended, PUD engineer, Jim White, will write the report.

v. **Term Limits & Eligibility** – Mark Miller discussed that there are two Board members, President Randy Agnew and Board Member Renee Swearingen, whose terms will expire on December 31, 2026. Heather Massey will follow up with the members and provide the information regarding the appointment process and applicable jurisdictions. Jerrilea Crawford questioned the length of member terms. It was clarified that terms are four years.

vi. **Financial Reports & CNC Sales Tax Report** – Jessica Manzaro provided a financial update and reported on the August P&L and balance sheet. Jessica reported that August financial activity was generally in line with expectations. Year-to-date results remain positive, with sales performing well and approximately 9% above the same period last year. Jessica also reported that the required bond payment was made on time. The current running expenses for the construction project are approximately $2 million. No further questions were raised regarding the financial report.

With no further business, the meeting was adjourned at 12:34pm.

Respectfully Submitted: Attest:

Randy Agnew, PFD Board, President

Mark Miller, Town Toyota Center, General Manager